

441—103.32(692A) Department responsibilities. The state training schools' risk assessment committees are located at the state training schools at Eldora, Iowa, and Toledo, Iowa. In accordance with the requirements of Iowa Code section 692A.13A, the director of each risk assessment committee shall notify juveniles under the control or supervision of the department who have been convicted of a qualifying criminal offense and who have not previously registered of their duty to register with the Iowa sex offender registry and the sheriff of the juvenile's county of residence. In addition, the director of each risk assessment committee shall provide the forms for registration, and, with the risk assessment committee, shall conduct level of risk assessments or reassessments for those juveniles convicted of an offense which requires registration.

103.32(1) *Procedures for notification of registration requirement and level of risk determination.* The registration requirement and the determination of level of risk are two separate procedures. The director of the risk assessment committee may submit the documents for registration and the documents for determination of level of risk to the division of criminal investigation at the same time or may submit the level of risk assessment documents at a later time when the juvenile appeals the level of risk determination and has exhausted the administrative or judicial appeal process.

a. The director of the risk assessment committee shall submit the registration form to the division of criminal investigation, department of public safety, when the juvenile is released from the state training school unless the juvenile court finds that the person should not be required to register as allowed by Iowa Code subsection 692A.2(4).

b. The director of the risk assessment committee shall submit the risk assessment documents when the juvenile is released from the state training school and following the final results of any administrative or judicial appeal.

103.32(2) *Exemption from registration.*

a. The juvenile has the obligation to seek an exemption from the registration requirement and to prove that the juvenile deserves the exemption. To the extent a court order of adjudication or disposition is silent, the registration requirement applies.

b. The language in the order must clearly state that the juvenile is exempt from the registration requirement. If the language is not clear, the juvenile must seek a clarifying order to be exempt from the registration process.

103.32(3) *Exemption from registration deferred.*

a. When the judicial decision is deferred, registration shall be assumed required until the court orders otherwise.

b. If the court order defers the decision to grant an exemption from registration until treatment is completed, the language in the order should specify who tracks the case until the new court order is issued. If it is not clear who tracks the case, the juvenile must seek a clarifying order to be exempt from the registration process.